

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)**

Ref: GIET/IQAC/2022/18

Date: 19th July, 2022.

To
All the Department HODs,
GIET (A),
Rajamahendravaram.

NOTICE

Sir/Madam,
Sub: Godavari Institute of Engineering & Technology – *Internal Quality Assurance Cell (IQAC)*
Meeting – 02.30 pm on 20th July, 2022.

A meeting of the 18th IQAC of Godavari Institute of Engineering & Technology (A) is scheduled at 02.30 pm on 20th July, 2022, at the following address:

Board Room of the Institute's VB Block, Godavari Institute of Engineering & Technology (A),
GIET Campus, Nh-16, Chaitanya Knowledge City, Rajahmundry 533296, Andhra Pradesh.
Email: iqac@giet.ac.in

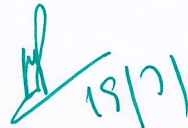
Agenda for the 18th IQAC Meeting

- A) Action taken report on the proposals of 17th IQAC meeting
- B) Issues open for discussion
 - 1. Academic Issues – Even Semester – Best 5 Projects – Patent Filing
 - 2. Higher Education, Internships & Placements – Guidance and Supporting Documents
 - 3. Entrepreneurship – Steps taken to promote the entrepreneurship.
 - 4. Atal Ranking of Institutions on Innovation Achievements' - ARIIA - Evaluation parameters
 - 5. Companies' MOUs – Activities undertaken
 - 6. e-IQAC Formats updating – Progress
 - 7. Points to be discussed after the UGC Peer Team visit.
 - 8. Any other item with the permission of Chairperson

Thanking You,



Dr. T. Jayananda Kumar
Dean AA & Coordinator – IQAC



Dr. P.M.M.S. Sarma, Principal
Chairperson-IQAC

Minutes of the 18th IQAC meeting of Godavari Institute of Engineering & Technology (A) held at 02.30 pm on 20th July, 2022.

A) Action taken report on the proposals of 17th IQAC meeting

18.1 Academic Issues – Even Semester – Best 5 Projects – Patent Filing

- i. Identification of best 5 Students' Academic projects and scope of the projects for patent filing.

18.2 Higher Education, Internships & Placements – Guidance and Supporting Documents

- i. Separate data collection mechanism should be developed for Higher Education, Internships & Placements.
- ii. Suggested to develop new App for data collection regarding Higher Education, Internships & Placements.
- iii. New designed format is suggested to maintain the data for Internships details – online/Onsite and paid/unpaid.
- iv. Alumni network should be improved to get the right information about their higher education, placement, and Entrepreneurship and also proposed to conduct regular Alumni meets to motivate the students to grow in their career and life.

18.3 Entrepreneurship – Steps taken to promote the entrepreneurship.

- i. Status of Students to Entrepreneurs conversion Ratio.
- ii. Steps taken by departments' to create awareness train and motivate the students to become as entrepreneurs.

18.4 AtalRanking of Institutions on Innovation Achievements' - ARIIA - Evaluation parameters

- i. Proposed to conduct IDEA Hackathon to pool the students at one place to know their innovative ideas or innovations.
- ii. Plan activities for students like MSME workshops and know the students innovative business proposals.

18.5 Companies' MOUs – Activities undertaken

- i. Suggested to have atleast one MOU with the company/Institutions for every department per academic year.

18.6 e-IQAC Formats updating – Progress

- i. Suggested to update and maintain at regular intervals of e-IQAC forms and formats. Which will be maintained by the IQAC and that can be edited by the departments.

18.7 Any other item with the permission of Chairperson

- i. Explore new companies and pursue requirements to tie up for consultancy works.
- ii. Suggested to publish NEWS letter per semester at department level and Institution level.
- iii. Advised to submit the departments' achievements to get better rankings in Campus 360.

Following points were discussed:

B) Issues open for discussion

18.8 Academic Issues – Even Semester – Best 5 Projects – Patent Filing

- i. Members opined to identify good quality work and plan for patenting the same. Asked to look into AICTE's scheme of KAPILA: SPOC Smt. E. Nirmala Devi, Assoc. Prof. Dept. of ME

18.9 Higher Education, Internships & Placements – Guidance and Supporting Documents

- i. After deliberations, guidelines given regarding Community Service Project.

18.10 Entrepreneurship – Steps taken to promote the entrepreneurship.

- i. Emphasized the need and directed HoDs to encourage/motivate students by planning related events.

18.11 Atal Ranking of Institutions on Innovation Achievements' - ARIIA - Evaluation parameters

- i. Fixed targets to individual departments for participation in Godavari Innovation Garage - GIET Startup Competition.

18.12 Companies' MOUs – Activities undertaken

- i. Members opined to accelerate activities under MoUs viz., Planning Industrial Visits, Arranging Talks by Industry experts, Workshops to list a few. HoD-ME listed activities being held under MoUs. ECE Dept. submitted the progress in this regard.

18.13 e-IQAC Formats updating – Progress

- i. Directed individual departments to update and freeze all the information till 10th July, 2022 by the end of this month. From August, 2022 all the departments shall submit the information in all aspects on a regular basis. IQAC has to chalk out an action plan for this task.

18.14 Points to be discussed after the UGC Peer Team visit.

- i. Chairperson, IQAC announced that UGC Peer Team appreciated IQAC for the Audits and Record keeping.
- ii. Members requested APSICHE NAAC Manuals.

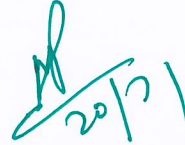
18.15 Any other item with the permission of Chairperson

- i. Dr. B. Srinivas Raja, HoD-ECE shared that Dr. S. Lakshmi Narayana, Chair - IEEE Vizag Bay Section will be visiting our institution on 23-07-2022 to deliver a talk on IEEE memberships and other related topics. Requested all to depute two to three members for the talk.
- ii. Dr. M. SrinivasRao, HoD -ME shared the news that GIET (A) has become IE (I) Institute Member. Discussed all the benefits regarding privileges for individual members, Funding opportunities for project proposals. Principal Sir requested HoDs to encourage all the faculty to become member of IE (I).
- iii. Dr. T. Jayananda Kumar, Dean-AA announced the news that APSCHE has recognized GIET(A) as mentor institute for guiding NAAC accreditation aspiring HEIs and Dr. M.V.S. Babu and Dr.T.Jayananda Kumar as Q-Leaders.

*** Concluded***



Dr. T. Jayananda Kumar
Dean AA & Convener - IQAC


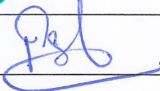
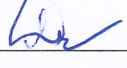
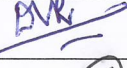
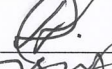
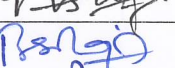

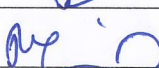
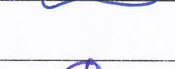
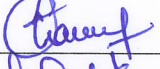
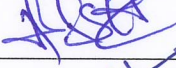


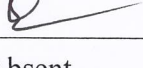


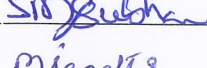
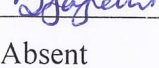


Dr. P.M.M.S. Sarma, Principal,
Chairperson - IQAC

INTERNAL QUALITY ASSURANCE CELL (IQAC)
GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY
(AUTONOMOUS)

18th IQAC meeting on 20.07.2022 held at Board Room of the Institute's VB Block, Godavari Institute of Engineering & Technology (A), GIET Campus, NH-16, Chaitanya Knowledge City, Rajahmundry - 533296.

Members present:

S.No.	Name and Designation		Signature
1	Dr. PMMS Sarma, Principal	Chairperson-IQAC	
2	Dr. P Subba Raju	Member, Management	
3	Dr. Pratosh Bansal, Professor, Devi Ahilya Vishwa Vidyalyaya, Indore	Member, External	Absent
4	Dr. N Leelavathi, Vice Principal Acad.	Member	
5	Dr. SVSN Murthy, Vice Principal Admin.	Member	
6	Dr.D.Venkateswarlu, HOD-CE	Member	
7	Dr.D Ravi Kishore, HOD-EEE	Member	
8	Dr. M. Sreenivasa Rao, HOD-ME	Member	
9	Dr. B. Srinivasa Raja, HOD-ECE	Member	
10	Dr. B. Sujatha, HOD-CSE	Member	
11	Dr.Tamil Kodi, HOD-AI&ML	Member	
12	Dr. V Subramanyam, HOD-AME	Member	
13	Dr. Charan Kumar Ala, HOD-MINING	Member	
14	Mr. Md. Ahammad Sharif, HOD-PETROLEUM	Member	
15	Dr. M Vijay Kumar, HOD-MBA	Member	
16	Dr. J.M.S.V Ravi Kumar HOD-MCA	Member	
17	Dr.V.K.Kumari, Dean-HBS	Member	
18	Dr. Shrija Madhu, HOD-L&D	Member	Absent
19	K Valli Madhavi, TPO	Member	Absent
20	Mr. M. Vikas ME Dept.	Alumini	
21	Mr. B.K.V. R.S. Prakash ECE Dept.	Student Member	
22	Mr. S.M. Subhan EEE Dept.	Student Member	
23	Mr. B. Jayanthi CSE Dept.	Student Member	
24	Mr. K Vinod Varma, Assistant Professor- MBA	Member	Absent
25	Dr.T.Jayananda Kumar,Dean (Accreditations & Affiliations)	Coordinator - IQAC	